

## Risk Management (1 or 2 days)

### *Simon Robertson*



Simon began his career as a research scientist in South Africa after graduating in the UK in 1974. Simon brings with him an infectious love of people and life and over 32 years experience in project management.

Over the course of the last 11 years, he has been responsible for delivering more formalised IT projects of a varying size and budget. He is known as a Risk Management SME and this flavours his approach to project management.

Simon's early professional project management training and experience was as a Prince2 practitioner working in the Public Sector. He is a PMI accredited PMP and holds an ISEB Certificate in IS Project Management. He is also a full member of the PMI, APM, British Computer Society, the Chartered Management Institute and regularly lectures at Reading University.

### Programme Outline

This course is designed to focus on the art of risk management for anyone working in a project team environment or for technical specialists, such as Engineers and Scientists, who are increasingly required to manage projects. Although applicable to any field of work, it is especially suited to IT project risk management.

In this workshop, participants will learn proven techniques, processes and tools to pro-actively identify, analyse, plan, manage and review risk throughout the project lifecycle which will assist in delivering challenging technical projects on time, to budget and within specification. It will demonstrate how to spot potential 'show stopping' events, distinguish those that require managing from those that do not, and put in place effective mitigating and contingency actions to overcome the various pitfalls commonly encountered when managing technical projects.

### Prerequisite:

- All participants should have some experience of working in project teams, although not necessarily as a Project Manager.
- All workshop participants are required to bring a laptop computer with Microsoft Office Project, Excel, Word and Adobe Acrobat Reader installed.

### Programme Topics

- The need for effective risk management
- Approaching risks in business
- Systematic approach to risk
- Identifying risks
- Qualitative risk assessment and planning
- Risk management - Tracking and control
- Contingency (reserve) management
- Practice the various aspects of risk management
- Use of risk tools and techniques